



ALONDRA'S

Craft American Eatery

Application for Employment

- *Are you over 18? Yes No
 If under 18, can you furnish a work permit? Yes No
 * Are you 21 or over? Yes No

All offers of employment are subject to verification of your legal right to work in the United States. If offered employment, you will be notified of the proof you must submit to Alondra's to establish your right to work in the United States.

PLEASE FURNISH ALL INFORMATION REQUESTED. IT WILL BE TREATED IN CONFIDENCE.
 USE A PEN, NOT A PENCIL OR TYPEWRITER.

| | | | | |
|--------------------------------|-------|--------|----------------|---|
| DESIRED POSITION | | | DATE AVAILABLE | TODAY'S DATE |
| FULL NAME | FIRST | MIDDLE | LAST | <input type="checkbox"/> Have you used any other assumed name or another name? (Please list on next line below) |
| OTHER NAMES THAT I AM KNOWN BY | | | | |

TELEPHONE NUMBER _____ ALTERNATE TELEPHONE NUMBER _____

PRESENT ADDRESS _____ STREET & NUMBER _____ CITY & STATE _____ ZIP CODE _____

PREVIOUS ADDRESS, IF LESS THAN ONE YEAR _____ STREET & NUMBER _____ CITY & STATE _____ ZIP CODE _____

IF YOU ARE A MINOR, PLEASE LIST THE NAME(S) AND ADDRESS OF YOUR PARENT OR GAURDIAN

CONVICTION OF A CRIME WILL NOT NECESSARILY DISQUALIFY AN APPLICANT FROM EMPLOYMENT.

| | |
|--|---|
| AS AN ADULT, HAVE YOU EVER BEEN CONVICTED OF ANY FELONY? <input type="checkbox"/> Yes <input type="checkbox"/> No | IF SO, WHEN, WHERE, AND FOR WHAT? <small>DO NOT LIST THE FOLLOWING: 1) arrests or detentions that did not result in conviction; 2) Convictions for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; 3) Misdemeanor convictions for which probation has been successfully completed or otherwise discharged; 4) Any arrest for which pretrial diversion program has been completed; 5) Any misdemeanor marijuana conviction more than two (2) years old.</small> |
| PREVIOUS EMPLOYMENT WITH ALONDRA'S? <input type="checkbox"/> Yes <input type="checkbox"/> No | IF ANSWER IS YES, STATE WHEN AND WHERE |
| PREVIOUS APPLICATION WITH ALONDRA'S? <input type="checkbox"/> Yes <input type="checkbox"/> No | IF ANSWER IS YES, STATE WHEN AND WHERE |

| NAMES OF RELATIVES WORKING FOR ALONDRA'S RESTAURANT OR CURRENT EMPLOYEES YOU MAY KNOW | LOCATION |
|---|------------|
| NAME | OCCUPATION |
| | |

WHO REFERRED YOU FOR A POSITION WITH ALONDRA'S?

ARE YOU CAPABLE OF PERFORMING THE ESSENTIAL FUNCTIONS OF THE JOB FOR WHICH YOU ARE APPLYING? Yes No

EDUCATION & TRAINING - PRE-EMPLOYMENT (INCLUDE CURRENT COURSES, IF ANY, THAT MAY BE APPLICABLE)

| SCHOOL | NAME AND LOCATION | YEARS ATTENDED | GRAD? | DEGREE, SPECIAL COURSES |
|-------------------|-------------------|---------------------------------|------------------------------|-------------------------|
| HIGH SCHOOL | | (Not necessary for High School) | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |
| BUSINESS OR TRADE | | | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |
| COLLEGE | | | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |
| GRAD SCHOOL | | | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |

Alondra's are open seven (7) days a week. Are you available to work all days and all shifts? If No, please list the days and times you are available: Yes No

WHAT SKILLS AND EXPERIENCE CAN YOU BRING TO THIS POSITION, WHICH YOU FEEL MAY BE HELPFUL?

* Answer only if a box has been checked to designate question. This question will be asked only if law requires that you be of minimum age for the position for which you are applying.

IMPORTANT
PLEASE FILL OUT "PREVIOUS EMPLOYMENT"
SECTION BELOW COMPLETELY. INCLUDE
COMPLETE ADDRESSES WITH ZIP CODES.

| PREVIOUS EMPLOYMENT | MAY WE CONTACT YOUR PREVIOUS, AND/OR, PRESENT EMPLOYER? | | | <input type="checkbox"/> YES <input type="checkbox"/> NO |
|----------------------|---|--|--|---|
| PERIOD OF EMPLOYMENT | NAME AND FULL STREET ADDRESS OF EMPLOYER & PHONE NUMBER | | DESCRIBE IN DETAIL YOUR DUTIES, RESPONSIBILITIES, ETC. | OFFICE USE ONLY |
| POSITION | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| From: | | | | |
| Mo: Year: | | | | |
| To: | YOUR IMMEDIATE SUPERVISOR | | REASON FOR LEAVING | |
| Mo: Year: | | | | |
| POSITION | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| From: | | | | |
| Mo: Year: | | | | |
| To: | YOUR IMMEDIATE SUPERVISOR | | REASON FOR LEAVING | |
| Mo: Year: | | | | |
| POSITION | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| From: | | | | |
| Mo: Year: | | | | |
| To: | YOUR IMMEDIATE SUPERVISOR | | REASON FOR LEAVING | |
| Mo: Year: | | | | |
| POSITION | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| From: | | | | |
| Mo: Year: | | | | |
| To: | YOUR IMMEDIATE SUPERVISOR | | REASON FOR LEAVING | |
| Mo: Year: | | | | |

I agree that:

- 1) Any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or for separation from the company's service if I have been employed.
- 2) If employed, my employment may be terminated by the company or me at any time without prior notice and with or without cause. I understand that any agreement contrary to the foregoing must be in writing and signed by the President of the company to be valid.
- 3) You may request each employer, person, company or school names above to answer all questions that may be asked and to give all information that may be sought relating to this application or concerning me or my work habits, character, skill or action in any transaction.

I certify that all statements made in this application are true

Signature of Applicant

Date

Disclaimer:

All information stated on the application is true and any information that is false or omitted may be grounds for termination or rejection of the application.

DO NOT WRITE BELOW THIS LINE